



Presentation of the Blessed Virgin Mary Holiday Quarantine & Distance Learning Plan 2020-2021

In preparation for when and if our school will need to shift to Distance Learning, we have prepared the following plan for Presentation of the Blessed Virgin Mary School. We may not have all the answers, especially with things changing by the hour. We will continue to update you frequently. We appreciate your patience during this time. Together with God by our side, we will get through this and come out stronger in the end.

Distance Learning:

Distance Learning defined: Students engaging in distance learning have access to appropriate educational materials and receive daily interaction with their teacher(s) via SeeSaw or Google Classroom. Communication about the week will be sent out to parents/guardians on Mondays. Families will be contacted on Wednesdays each week for a safety check on the health and well-being of your household.

It is important for everyone to know (students and parents) that school is still in session.

Attendance will be taken daily by 9:00am Monday through Friday. Students are expected to have set school hours to work on their lessons which will vary by grade level.

Teachers can be contacted via their school email for questions about assignments, to arrange a personal phone call, Google Meet, or Zoom conference for help with school work.

- Additional school materials for students to continue their learning will be provided as needed on a weekly basis. We will give specific days for pickup and dropoff of school assignments and materials.
 - This includes textbooks, novels, paper packets or worksheets along with other tools

needed to complete their coursework.

- All school supplies and materials **must** be returned to school when we resume in-person learning.
- Online resources for educational purposes will be provided by the classroom teachers.
 - Teachers should be contacted if students have any troubles or issues.

Instructional Materials Pick-up & Drop-off

Drop-off & Pick Up process:

Designated Pick-up and Drop-off days will be prearranged. Dates will be communicated in teacher weekly lesson plans on Monday, confirmed during weekly family check-in calls.

- Pick-up and drop-off will be at the Preschool doors downstairs through the lower lot. A staff member will stand outside using a walkie-talkie to baggers inside. It allows for less traffic build up and quick movements for families to come and grab their items.
- Pick up items will be stored on the MS stairs going down to Preschool. Items will be organized alphabetically by family name with A's at the bottom and Z's towards the top.
- Items that need to be dropped off may be brought these days and turned in at the gym entrance off of the driveway.
- Additional items needing to be dropped-off - Families may contact Linda in the front office to arrange a Drop-off time. All items dropped off will be in the Mary's Room - Items may be picked up by staff at their convenience

Grading:

Homework, Assessments, and Conferencing:

- The expectations will be the same during distance learning.
- Homework assignments are to be submitted as noted by the teacher.
 - Any work submitted should be done by the student as this will support the students growth as an individual learner.
 - Assessments will be conducted as necessary at the appropriate developmental level of the student, as determined by each teacher.
- Teachers will provide one-on-one conferencing with students to address any areas of success and opportunities for growth as needed. One-to-one conferencing will be recorded for documentation.
 - Students will need to be present in a public area of their house, with a parent nearby, for one-to-one conferencing.

Nutrition:

District 622 will provide meals (through at least December or as long as the funding is available) for all children who need them, no matter their resources and no matter what school they attend.

Free lunches for students in the community can be picked up at a number of sites with varying times. Information found here: <https://www.isd622.org/Page/14725>. If students need lunches but are unable to get to a pick up site, they can call nutrition services at 651-748-7530 to request meal delivery or contact our school and we can make pick-up and drop off arrangements. Additional food resources can be found at <https://www.isd622.org/Page/15151>.

Several Presentation families are also willing to drop off food to create a Presentation Pantry. We will have a table outside the gym doors for non-perishable food to be dropped off or picked up by any Presentation family that needs it. Please only take what you need so others may receive the needed support. Be sure to contact Sue Lovegreen or Jenna Rose Bradshaw if your family needs nutritional support.

- Only parents/guardians/students themselves may pick up food. Children do not need to be accompanied by an adult to receive food.

Health & Wellness:

Please consider the health and wellness of everyone in your family along with all our Presentation families and staff. Below are some resources for you and your family.

- [Center for Disease Control and Prevention: Stress and Coping Resources](#)
- [Cover your cough, stay home when you are ill, and wash your hands, prevent the spread](#)
- If your child attends childcare at school, here is the information on [Masking criteria](#).
- If your child has symptoms, here is the [COVID-19 specific, exclusion from school](#).

Concern over this virus can make children and family members anxious. It is very important to remember that children look to adults for guidance on how to react to stressful events. If adults seem overly worried, children's anxiety may rise. Adults should reassure children that health and school officials are working hard to ensure that people throughout the country stay healthy. Children also need factual, age appropriate information about the potential seriousness of disease risk, so the focus of conversation should be concrete instructions about how to avoid infections and the spread of disease. Teaching children positive measures, talking with them about their fears, and giving them a sense of some control over their risk of infections can help reduce anxiety.

Additional information and specific guidelines can be found at: [Talking to Children about COVID-19](#)

Bullying & Harassment:

COVID-19 is not at all connected to race, ethnicity, or nationality. Everyone should be mindful that bullying, intimidation, or harassment of students based on actual or perceived race, color, national origin, or disability (including the actual disability of being infected with COVID-19 or perception of being infected) may result in a violation of state and federal civil rights laws. Presentation School will take immediate and appropriate action to investigate what occurred when responding to reports of bullying or harassment. If parents and families believe their child has experienced bullying, harassment, or intimidation related to the COVID-19 outbreak, they should contact our school principal or their classroom teacher.

Attendance & Truancy:

It is the policy of Presentation School to adhere to all State of Minnesota regulations concerning school attendance. During this time of distant learning, students are expected to establish school hours to do their course work through online learning directed by their classroom teachers. Grades K-4 will use SeeSaw; grades 4-8 will use Google Classroom, Zoom conferences, and online educational programs as directed by the classroom teachers.

All work missed by students who were absent due to sickness must be made up as soon as possible after returning to in-person or online school.

When an absence is necessary, these steps are to be followed:

- Parents/guardians must email the school office (lprazak@presentationofmary.org) each morning of a student's absence by 9:30 AM.
 - Be sure to mention why your child is unable to participate in online learning for the day (fever, COVID 19 illness, or any other symptoms need to be reported).
- Students will make immediate plans to do all make-up work due to absence upon feeling better.
- If make-up work is requested during the student's absence, the parent/guardian must contact the classroom teacher. Students should complete assignments posted by their teacher.
- If absence is due to work, travel, or some other reason, the parent/guardian should notify the school prior to the absence. **Remember school is still in session remotely out of your homes** - This is not an extended break or vacation.

Special Education Services, English Language Learners & Students Learning Plans:

District Specialized Education Services Administrators will be sending information outlining what you may expect services to look like in a distance learning model to all parents of students with IEP's. IEP case managers will be contacting parents of students with IEP's to make arrangements and

deliver services as outlined in their plan. If, for some reason, you do not receive the District 622 plan, please contact your IEP manager.

Title 1 services - Mrs. Underwood will contact each classroom teacher concerning the students she works with. This information will be shared by the classroom teachers to the individual families. Please email your child's teacher with any questions or needs in this area.

Students with Learning Plans:

All teachers will continue to support our learners as best they can remotely. Parents and/or students may ask for a personal phone call for help with a lesson or any other additional support.

We will continue to communicate as best as we can regarding any changes for these services.

Home stability

At any time if your family experiences or becomes aware of a Presentation family who is in financial hardship resulting in a possible situation of homelessness, please contact Principal Sue

Lovegreen (slovegreen@presentationofmary.org). She will help connect you to the appropriate resources.

Early Learning

Preschool - Presentation Discovery Center

Presentation Discovery Center will remain open when Presentation K-8 moves to Distance Learning. The preschool staff will continue to communicate with families weekly.

Assessments

The NWEA MAP testing may occur during Distance Learning. More detail will be sent to students and families when the testing window approaches.

Broadband Access

If broadband access is an issue for your household, here are links to resources and options that may be available in your area.

- Contact your local broadband provider(s):
 - List of broadband providers by county (with contact information):
<https://mn.gov/deed/programs-services/broadband/maps/data.jsp>
 - For help identifying providers in your area contact one of the following:
 - Minnesota Cable Communications Association: 651-493-0716
 - Minnesota Telecom Alliance: 651-288-3723
 - Satellite Industry Association: 202-503-1560
 - Wireless Infrastructure Association: 703-739-0300
 - WISPA (fixed wireless providers): 407-319-0062

- Companies with service options related to COVID-19 response are as follows. Note this is not a comprehensive list. Visit the Office of Broadband Development for updates and additions to this list.
 - AT&T
 - CenturyLink
 - Comcast
 - Charter
 - Mediacom
 - Sprint
 - T-Mobile
 - Verizon

- Minnesota Office of Broadband Development
 - For assistance identifying broadband service options or connecting with broadband providers, please call or email:
 - 651-259-7610
 - Deed.broadband@state.mn.us
 - K12 Connect Forward Program:
<https://mn.gov/deed/programs-services/broadband/connect-forward/>

Technology

Those needing electronic devices (Chromebooks or iPads) for educational use at home during Distance Learning will need to sign the technology agreement.

- Families are responsible for the proper usage and care of any school issued devices.
- All electronic devices and charging cords **must** be returned to school when in-person learning resumes.

School Mass

School Mass will continue to be at 8:45am on Fridays. You can find the link for the livestream of Mass on our school & parish Facebook pages:

- www.facebook.com/PBVMChurch
- www.facebook.com/PBVMSchool

Activities

All in-person school-sponsored activities that are scheduled during Distance Learning are suspended until in-person school resumes.

Public Library

Online and from home, visit [eLibrary Minnesota](#) for a wide range of free resources that support learning. Review what's available:

- [K-12 Student resources](#) (Elementary, Middle School, High School)
- [eBooks Minnesota](#) (especially elementary age and a selection in languages other than English)

Cleaning Resources

- [National Association for the Education of Young Children](#)
- [American Academy of Pediatrics](#)

Fees & Payments for tuition, lunch & yearbooks

- Any type of payments will continue as usual. Remember **school is still in session** and our teachers are working even harder to provide the best faith-filled education for your child(ren).
- Please be sure to contact Sue Lovegreen at slovegreen@presentationofmary.org if you have any concerns or are in need of any assistance.

Disclaimer

This information will be sent out to you electronically and posted on our website. Please contact Sue Lovegreen (slovegreen@presentationofmary.org) if you have any questions or need anything.

Please note that things may need to change on a moment's notice due to unforeseen circumstances. We appreciate your flexibility and patience during this time.

